

CONFIDENTIAL

OL/FMD WEEKLY REPORT

PERIOD ENDING 11 MAY 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

None.

2. Major Events that Have Occurred During the Preceding Week:

yes
25X1 ☐ ~~a. Parking and Traffic Management:~~ The Parking Office, FMD/OL, is currently conducting a survey to determine whether primary drivers of carpools are interested in a parking space in the Parking Deck or remaining in the parking space now occupied.

yes
25X1 ☐ ~~b. Cafeteria Expansion Project:~~ On 3 May, the Contracts Staff (CS), FMD/OL, received and opened bids on the Cafeteria Expansion - Phase I renovations. There were eight bids, and the lowest bid was \$579,000. The contract will be awarded to Doyle, Incorporated, after receiving Agency Contract Review Board (ACRB) approval. The docket which includes this project was presented at the ACRB meeting on 10 May. ☐ *Headquarters*

yes
25X1 ☐ c. On 5 May, CS/FMD/OL completed negotiations with Smith, Hinchman & Grylls (SH&G) Associates for the "fit-up" design of 17,800 square feet of office space on the sixth floor of the New Headquarters Building (NHB). Due to candid discussions among the Contracting Officer, Contracting Officer's Technical Representative, and the Contractor, the Government negotiated a significant reduction to the proposed price. The Contractor proposed \$58,050, and the price was settled at \$30,873. The design is scheduled to be completed on 2 June. ☐

25X1 ☐ d. Energy Management/Waste Recovery Project: On 11 May, FMD/OL will forward the permit application information to the Virginia State Pollution Control Board. Thirty percent phase construction documents are due from the contractor the week of 16 May. ☐

25X1 ☐ 25X1 ☐ e. Operations, FMD/OL, personnel participated in a test of the NHB fire alarm system which is confirming all zones in the NHB are responding correctly. Testing will continue for two more weeks. ☐

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f. Status of Chilled Water Lines: On 7 May, Operations, FMD/OL, personnel tested the "uninterruptible" chilled water pumps. Both pumps tested satisfactorily and are now operative. The tanks are still leaking so these have not been tested. Once the leaks are repaired and the tanks pass the required tests, they will provide the NHB computer centers with backup chilled water for a maximum of 15 minutes. [REDACTED]

25X1
25X1
h. Significant Construction Projects: On 5 May, Operations, FMD/OL, received plans and was briefed by SH&G on their 10% submittal for the West Parking Lot expansion which would also include redistributing the dirt pile. Their effort looks promising and a 30% submittal to confirm their findings is expected by the end of May. [REDACTED]

25X1
25X1
i. Significant Customer Service Efforts: MPB/FMD/OL was able to assist the National Photographic Interpretation Center (NPIC) in acquiring a 21 passenger mini bus to meet their increased transportation requirements. The vehicle had been identified as being excess to the Motor Pool Branch's needs and was identified for disposal as it had just suffered a major mechanical breakdown. In a joint effort MPB and NPIC repaired the vehicle returning it to service. [REDACTED]

25X1
j. Operational Support:
[REDACTED]

25X1

3. Upcoming Events:

None.

4. Management Activities and Concerns:

25X1
25X1
25X1

Personnel Assignments: to Operations,
and to M&CB.

25X1

Facilities Management Division